

To : All Members

From : Anita Tong, Administration Manager

Date : 2 January 2009

Subject : 2009 Agent Registration Fees for New/Renewal /Administration

Please be informed that the 2009 agent registration fees are as follows:-

**Fees**

1. Agent new/renewal registration fees for the period 1/1/2009-31/12/2009 **HK\$410**
2. Administration fee for registering every additional insurer **HK\$70**

**Payment method**

Please deposit registration fees into one of the following bank accounts:

- i) HongkongBank 匯豐銀行 : Account No:004-511-386468-002
- ii) Bank of China Group 中銀集團 : Account No:070-920-0-005218-2'

For cheque payment, please make it payable to "The Hong Kong Federation of Insurers" or "香港保險業聯會".

**Submission of documentation**

Please submit the **ORIGINAL** pay-in-slip ( also write down your agent's name) together with the registration documents to the Insurance Agents Registration Board (IARB) via the Principals. Please ensure the pay-in-slip presented to IARB must be within **ONE YEAR** of the pay-in-date.

**Application of Refund**

For those applicants who need to apply for refund, please note that the refund can only be made by submitting the **ORIGINAL** pay-in-slip within **ONE YEAR** of the pay-in-date to the Administration Department of the HKFI. Please also specify the **PAYEE NAME** in your refund application.